



We are a growing company with headquarters in Boizenburg on the Elbe and provide comprehensive administrative and management services to two of the most modern confectionery production plants in Europe. We also service companies specialising in the production-related service sectors and in sales and distribution.

To strengthen our team, we are looking to appoint a  
**Financial Accountant**

**Your role:**

- Support the preparation of monthly and quarterly reports as well as annual financial statements;
- Check and post accounts receivable and accounts payable invoices;
- Organise automated payment transactions;
- Monitor payment receipts and organise reminder procedures;
- Provide administrative support for investment projects;
- Process and post travel expenses and credit card bills;
- Account for and post all other transactions;
- Issue VAT pre-notifications;
- Reconcile balance sheet and P&L accounts;
- Prepare data and comply with tax obligations to statistical bodies;
- Handle ad hoc matters for the Director of Finance.

**Our expectations:**

- You have a commercial qualification;
- Ideally you already have several years of professional experience in accounting;
- Knowledge of the use of SAP R/3 FI/CO module;
- In-depth knowledge of VAT would be beneficial;
- Good knowledge of MS Office applications;
- Good knowledge of English;

- Organisational skills and collaborative work ethic with other departments;
- Friendly and professional approach to colleagues, customers and business partners.

The position offers an interesting and varied role and is a full-time post of 40 hours per week. Should this position appeal to you, if you appreciate a friendly and helpful working environment and you would like to contribute to our success, then we would be pleased to receive your detailed application, stating your expected salary with an indication of a possible start date – preferably by e-mail to:

**Ragolds GmbH**

HR Department

f.a.o. Mrs Reimann

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